



Triangle Recreation Camp

A Washington State
Non-Profit Corporation
Established 1975

2015

The TRC Camper's Guide

By Laws, Standing Rules, and Policies

UPDATE July 1st

Triangle Recreation Camp
PO Box 1226
Granite Falls, WA 98252
email: info@camptrc.org

Compiled and Published by
TRC Secretary, Qevin Lutra

Table of Contents

Table of Contents	1
BYLAWS OF THE ORGANIZATION	2
<i>ARTICLE I - NAME AND PURPOSE AND INSIGNIA</i>	2
<i>ARTICLE II - MEMBERSHIP</i>	2
<i>ARTICLE III - MEETINGS</i>	3
<i>ARTICLE IV - BOARD OF DIRECTORS</i>	4
<i>ARTICLE V - OFFICERS</i>	6
<i>ARTICLE VI - BY LAW AMMENDMENTS</i>	8
<i>ARTICLE VII - INDEMNIFICATION OF OFFICERS AND BOARD OF DIRECTORS</i>	9
<i>ARTICLE VIII - DATE OF ADOPTION</i>	9
TRC Standing Rules	10
Seasonal Camping at TRC	14
Conditions of Occupancy for Seasonal Campsites	15
TRC Media Relations Policy and Guidelines	20
Policy on Gratuities	22
TRC Campground Maintenance and Wildlife Habitat Enhancement Policy	24

BYLAWS OF THE ORGANIZATION

ARTICLE I - NAME AND PURPOSE AND INSIGNIA

1. NAME:

The name of this organization shall be **TRIANGLE RECREATION CAMP**, herein referred to as **TRC**.

2. PURPOSE:

The purpose of the organization shall be to administer:

- An outdoor recreation camp for gay, lesbian, bisexual, transgender, transsexual and queer (LGBTQ) persons.
- An opportunity for participation and leadership in a voluntary association.
- An active involvement in the care and maintenance of our natural resources.
- A learning experience of working with groups.

3. INSIGNIA:

The insignia of TRC shall consist of the lower case Greek letter lambda enclosed by a triangle and/or the Greek letter lambda superimposed on a tent.

ARTICLE II - MEMBERSHIP

1. Membership shall be limited to gay, lesbian, bisexual, transgender, transsexual and queer (LGBTQ) persons twenty-one (21) years of age and older who are interested in the purposes and objectives set forth in Article I above.

REGULAR MEMBERSHIP shall be any qualified person who pays their current applicable dues in full. The current applicable dues shall be established by the Board of Directors for each camping season. Each regular member is responsible for the general maintenance of the TRC campground. Regular membership is non-transferable.

LIMITED MEMBERSHIP shall be any qualified person who elects to use TRC on a daily basis and pays the current applicable daily usage fee. The current applicable daily usage fee shall be established by the Board of Directors for each camping season. Limited Membership is non-transferable.

A REGULAR MEMBER IN GOOD STANDING shall be any qualified person meeting the requirements of Regular Membership as outlined in Article II, Section 1, Paragraph A, plus:

- Shall be current with all dues and fees, and
- Shall not have any outstanding fines or rule infractions.

Should a Regular Member cease to be a Member in Good Standing, they will:

- Lose their vote at any Annual or Special General Meeting,
- Not be able to run for a position on the Board of Directors, and if already on the Board of Directors, will be removed.

ARTICLE III - MEETINGS

1. ANNUAL MEETING:

An Annual Meeting of the Regular Membership shall be held once each year at a time and place to be determined by the Board of Directors for the purpose of electing a new Board of Directors and Officers of the Organization. A fiscal report of the organization shall be presented.

2. BOARD MEETINGS:

Regular Board Meetings shall be held monthly from March to October at a time and place to be determined by the Board of Directors and as needed during the rest of the year. The first meeting of the Board of Directors must be held within two weeks of the Annual Meeting.

3. SPECIAL MEETINGS:

Special Meetings of the Regular Membership or the Board of Directors may be called for any purpose:

Regular Membership: The President by her/himself or by the request of one-fourth (25%) of the Regular Membership shall call a special meeting of the Regular Membership.

Board of Directors: The President by her/himself or by request of any three (3) Board Members shall call a special meeting of the Board of Directors.

4. NOTIFICATION:

The Secretary of the Board of Directors shall cause to be delivered to each member, either personally or by mail not less than ten (10) nor more than thirty (30) days before the meeting, written notice stating the time and place, day and hour of the meeting and, in the case of a Special Meeting, the purpose(s) for which the meeting is called.

5. VOTING/PROXY:

Each regular member shall have one (1) vote at the Annual Meeting or Special Membership Meetings. Every person entitled to vote may authorize another person(s) to act by proxy with respect to such voting rights. All proxies shall be in writing signed by the regular member granting the proxy and filed with the Secretary of the corporation. Proxies shall be specific as to the date of the meeting, the matter to be voted upon and the content of the vote. A proxy shall not grant the proxy holder discretion to vote the Proxy as the proxy holder so elects, even if the exercise of discretion is limited by good faith.

6. QUORUM:

Ten percent (10%) of the Regular Membership present at a General Meeting in person or by proxy, and fifty-one percent (51%) of the elected Board of Directors present at a Board Meeting in person shall constitute a quorum.

7. CONDUCT:

All meetings shall be conducted under the commonly accepted guidelines set forth in **Robert's Rules of Order, Revised**.

ARTICLE IV - BOARD OF DIRECTORS

1. MEMBERSHIP:

The Board of Directors is composed of fifteen Directors. Directors are elected at the Annual Meeting. Directors will be elected by plurality vote. Directors serve for a term of two years or until their successors are elected, and their term begins at the close of the meeting at which they are elected. Directors must be Members in Good Standing.

A: NOMINATIONS COMMITTEE: DUTIES AND RESPONSIBILITIES:

1. The Nominations Committee shall be appointed by the President no later than the July meeting of the Board of Directors. The committee shall be made up of no less than three (3) persons, one of whom must be a sitting Board member.
2. The Nominations Committee shall poll the membership by mail and in person for those individuals willing to serve on the Board of Directors. To qualify for election to the Board they must only be a paid up member in good standing at the time of the election.
3. The Nominations Committee shall present a complete list of all candidates to the Board at the August meeting.
4. The Nominations Committee shall then prepare the ballot to be mailed with the announcement of the Date, Time and Location of the Annual Meeting to all paid up members. Included shall be an envelope to seal the ballot in and a return envelope (postage optional). These must be mailed to arrive at the member's home not more than fifteen (15) days or less than ten (10) days prior to the Annual Meeting

5. The Nominations Committee shall receive all ballots; verify the election result, which shall be certified by the Secretary of the Board. The Nominations Committee shall poll all members in attendance at the Annual Meeting to find if anyone was left off the ballot who wished to be on it.

2. DUTIES AND RESPONSIBILITIES

The Board of Directors shall have the duty and responsibility of the direction and general operation of the TRC campground and its assets. The Board of Directors shall establish a budget for the camping season prior to the beginning of that season. The business and affairs of the corporation shall be managed and all corporate powers shall be exercised by or under the direction of the Board of Directors. They shall set broad policies and evaluate bottom-line achievements of the organization. They are expected and encouraged to take an active role in the general operation of the campground AND are expected and encouraged to be an active member of an established committee. They shall adopt rules, regulations and operating procedures for the use of TRC. They shall have the right to appoint any and all committees deemed necessary for the operation of the organization.

3. VOTING/PROXY:

Each duly elected Board member shall have one (1) vote. All motions and resolutions brought before the Board of Directors shall be resolved by a majority vote, except as stated in Article VI regarding Amendments to the By Laws, with said voting power vested in the Board of Directors. No person entitled to vote may authorize another person(s) to act by proxy with respect to such voting rights.

4. VACANCIES

Vacancies existing on the Board of Directors after or between the Annual Meeting of the organization may be filled by a majority vote of the remaining/existing Board of Directors. Positions so appointed shall be for the unexpired term of vacancy, without exception.

5. RECALL/REMOVAL:

Any Board of Director may be removed from the Board by a majority vote of the Board, either by its action or petition of one quarter (25%) of the Regular Membership.

ARTICLE V - OFFICERS

1. MEMBERSHIP:

The officers shall be President, Vice President of Operations, Vice President of Development, Vice President of Marketing, Treasurer and Secretary, each of whom shall be a member in Good Standing of the Board of Directors. The officers are elected by the Board of Directors at the first meeting of the Board of Directors after an election of Directors and shall serve for a term of one year or until his successor is elected.

2. QUALIFICATIONS:

All officer positions shall be filled by a regular member who has served on the Board of Directors for one (1) year in the prior two (2) years. Additionally, the position of President shall be filled by a regular member who has served as an officer of the organization. The Treasurer shall have served on the Board for two (2) of the previous (3) years, and ideally have a background in bookkeeping or a related field.

3. DUTIES:

The duties of the officers of the corporation are as follows:

A. **PRESIDENT:** The President shall preside at the Annual Meeting and all Board Meetings. The President shall be chief executive officer of the corporation and shall be subject to the control of the Board of Directors. The President shall sign all deeds, mortgages and contracts on behalf of the organization, no other officer or director shall have the authority to bind, obligate, or represent the corporation unless declared so by specific resolution of the Board of Directors. The President shall have the authority to appoint any and all committees from the Board of Directors that are deemed necessary for the business and affairs of the organization. The President shall have such authority to perform such duties in the management of the property and the affairs of the organization as are ordinarily performed by the President of a corporation and as otherwise prescribed by the Board of Directors.

B. **The first VICE PRESIDENT of OPERATIONS:** The Vice Presidents shall have the authority to appoint any and all committees from the Regular Membership to provide the necessary daily operation of the campground. They shall be in charge of grievance mediation of the membership. They shall also have the responsibility of carrying out other duties as directed by the President and approved by the Board of Directors. The First Vice President, the VP of Operations, will be directly responsible for the daily operation of the campground. For purposes of succession the First VP of Operations would perform the duties of the President.

C. The Second VICE PRESIDENT of DEVELOPMENT: The Vice Presidents shall have the authority to appoint any and all committees from the Regular Membership to provide the necessary operation of the campground. They shall be in charge of grievance mediation of the membership. They shall also have the responsibility of carrying out other duties as directed by the President and approved by the Board of Directors. The Second VP of Development will be responsible for all the development of the campground.

D. The Third VICE PRESIDENT of MARKETING: The Vice Presidents shall have the authority to appoint any and all committees from the Regular Membership to provide the necessary operation of the campground. They shall be in charge of grievance mediation of the membership. They shall also have the responsibility of carrying out other duties as directed by the President and approved by the Board of Directors. The Third VP of Marketing will be responsible for all external Marketing communications and promotion of the campground including but not limited to print and electronic advertising, social media and promotional initiatives.

E. SECRETARY: It shall be the duty of the Secretary to keep a record of the Annual Meeting, Board Meetings and all Special Meetings. The Secretary shall be responsible for correspondence of the organization, its mail box and message phone. The Secretary shall maintain a register of the address of each regular member, an up to date copy of the Bylaws and provide the Regular Membership with copies upon request. The Secretary shall be responsible to have published a newsletter at least twice a year and provide copies for each Regular Member. The Secretary shall be the custodian of the corporate records. The Secretary shall also have the duty of carrying out other duties as directed by the President; and approved by the Board of Directors.

F. TREASURER: The Treasurer shall supervise the financial affairs of the organization, keep adequate books during the fiscal year, present a fiscal report at the Annual Meeting and provide a financial statement for each Board Meeting. The Treasurer shall be responsible for the collection and disbursement of all moneys due and owed by the organization. The Treasurer shall coordinate with the Vice Presidents the collection of any and all daily use fees. The Treasurer shall perform such other duties as directed by the President; and approved by the Board of Directors.

4. FUNDS WITHDRAWAL AUTHORIZATION:

Checks or withdrawals on the organization checking, savings or certificates of deposit accounts shall be signed by two officers of the organization which the President shall authorize in writing unless otherwise directed by resolution of the Board of Directors.

5. LOANS:

No loans shall be contracted on behalf of the corporation and no evidence of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. No loans shall be made by the corporation to its Officers or Directors.

6. FISCAL YEAR:

The fiscal year of the corporation shall run November 1st to October 31st.

7. EXECUTIVE COMMITTEE:

The elected Officers shall comprise the Executive Committee, with the power to act on behalf of the organization and, within the Bylaws of the organization, are charged with the implementation of all decisions of the Board of Directors. During intervals between scheduled meetings of the Board of Directors, the Executive Committee may exercise powers of the entire Board of Directors in cases that require immediate action(s). Whenever said occurs, the Executive Committee shall make a written report to the Board of Directors at the next scheduled meeting. The Board of Directors shall at that time have the power to veto or overrule any action taken by the Executive Committee, or to cite for the record its approval or opposition to such immediate action(s).

8. RECALL/REMOVAL:

Any officer of the organization may be removed from office by a two-thirds vote of the Board of Directors, either by its action or by petition of one quarter (25%) of the Regular Membership.

ARTICLE VI - BY LAW AMMENDMENTS

These Bylaws may be amended by the members by a two-thirds vote, provided that twenty-five percent of the members are present in person and notice of the proposed amendment has been given to the members between ten and thirty days prior to the meeting at which the amendment will be considered. Proxy votes are not allowed when voting on bylaw amendments.

ARTICLE VII - INDEMNIFICATION OF OFFICERS AND BOARD OF DIRECTORS

Each director and/or officer serving the organization and each person who at the request of or on behalf of the organization is now serving, has served, or hereafter serves as a director or officer, and the respective heirs, executors, and administrators of each of them, shall be indemnified by the organization against all costs, expenses, judgments, and liabilities, including attorney fees, reasonably incurred by or imposed upon them in connection with or resulting from any action, suit or proceeding, civil or criminal, in which they are or may be made a party by reason of their being or having been such director or officer at the time of incurring such costs, expenses, judgments or liabilities, except in relation to matters as to which they shall be finally judged, without right of further appeal in such action, suit or proceeding, to have been liable for fraud or willful misconduct in the performance of their duty as director or officer.

ARTICLE VIII - DATE OF ADOPTION

These By Laws, as amended, were duly adopted by the Board of Directors and ratified by the Regular Membership of the organization pursuant to the Articles of Incorporation.

Dated: April, 2015

Craig Maynard, President
Qevin Lutra, Secretary

TRC Standing Rules

These Rules Are Applicable to All Campers

1. LIMITED CAMPSITES:

Those campsites designated as limited are intended for regular members and those with limited memberships wanting to camp for no more than 14 consecutive days in the same camp node. Most are on the lower side of the highway. Leave **nothing** but your footprints and a positive memory of your visit! Upon departure, all items left behind will immediately become the property of **TRC**.

2. PARKING:

The Parking lot is reserved for **TRC** members on a first come first served basis. All vehicles are to be parked in the parking lot. Motorcycles **MUST** be parked in the parking lot.

- a. Membership does not assure parking or space for an RV. The **Membership** is for the **person** not for the vehicle.
- b. Handicap parking is reserved for those displaying a handicap sticker. During Special Events, parking permits **MUST** be visible through the front window of the vehicle. When possible, vehicle alarms **MUST** be deactivated while using the parking lot. Please be courteous when parking. Improperly parked or abandoned vehicles will be towed by Granite Falls Towing at the owner's expense. Speed limit throughout the campground shall be 5 mph/8 kph. The combination to the gate is not to be given out to anyone who is not a **Regular** member of **TRC**.
- c. All RV's in Limited camping locations must be occupied at all times. Towing vehicle must be unhitched and moved to the parking lot. Grey water is not to be dumped within 50 feet of the nearest stream or river bank. The **dumping** of Black water is **strictly prohibited**. **An RV may not take additional vehicle parking.**

3. DRUGS & ALCOHOL: NO SELLING DRUGS ON TRC PROPERTY

Persons caught selling or buying drugs on TRC property **will** have their membership immediately terminated and **will** be evicted from the campground. **Rowdy and drunken behaviour is NOT tolerated.** When consuming alcoholic beverages **DON'T DRINK AND DRIVE.**

4. VIOLATIONS/OFFENSES/THEFT:

Any member who violates the Bylaws; any Rules or Regulations of TRC; or local, state or federal law may have her/his membership immediately terminated. Such violations include, but are not limited to, (any acts or words of aggression or hostility against other members, their guests, their property and neighbouring property owners, the taking or using items without permission, or possession of stolen items). Violators may be subject to Criminal and or Civil prosecution.

5. TREES:

CUT NO STANDING (DEAD OR ALIVE) TREES. No nails, screws, staples or objects of any kind may be inserted into a tree. Cables/chains attached to a tree must have a rubber or wood cushion between them and the tree.

6. NO FIREARMS, WEAPONS AND FIREWORKS may be brought onto TRC property.

7. FIRE SAFETY:

All campfires must be confined to the **existing** designated Community Fire Pits in the lower campground or in a Fire Marshall approved fire pit in the upper campground. Do **NOT** make a new fire pit. Do **NOT** leave camp fires unattended. **Fires must be fully extinguished before leaving.** Do **NOT** use gasoline products as fire starters. Candles may only be burned in non-combustible containers. The use of bamboo tiki torches is prohibited on TRC property. Fires must be contained in such a way that surrounding brush and trees are not affected. No smoking in the toilets, when smoking on the trails, please use the butt cans. Please observe the FIRE SIGNS, and obey the NO SMOKING on the trails when in the appropriate fire danger. No straw allowed in campsites.

8. PETS:

The control of pets is the sole responsibility of the member at all times. **Pick up after your pets and dispose of the waste into the garbage not the honey buckets or butt cans.** Dogs must be on a leash when on TRC trails.

9. GARBAGE:

TRC provides **LIMITED** GARBAGE SERVICE for **Members only**, limited to **regular household kitchen type refuse**. No building materials; furniture; appliances; or camping gear of any kind may be dumped in the Bins. There will be a \$500 fine for anyone putting hazardous material in the dumpsters. Hazardous waste includes, but is not limited to **marine and deep cycle batteries, florescent lights and paint products**. If you have recycling at home please help the environment and take these items home.

10. NOISE ABATEMENT:

No loud noise allowed between 10 PM and 9 AM that affects your immediate neighbours. Members, please be considerate of your neighbours. Exceptions to this rule are during TRC organized/approved party or social activity areas. Vehicles shall not be driven on trails 5 and 6 between 12 midnight and 9 AM.

11. NUDITY:

No nudity or sexual acts in the parking lot, on the highway, or visible to river travelers and/or TRC neighbours.

12. BEACH:

No fires or glass containers are allowed on the beach. Please use the butt cans for butts only and carry out all other garbage. Pick up after your pets.

13. WHEELBARROWS:

TRC supplied wheelbarrows are to be used to move provisions, supplies and equipment from a vehicle to a campsite. They are for limited time usage and **must** be returned to the designated area. No wheeled vehicles allowed on trails or in camping areas except wheelbarrows. No wheelbarrows on or crossing the Mountain Loop Highway.

14. HONEY BUCKETS:

Put NOTHING in the honey buckets that you have not eaten first! Please no smoking in them. No garbage, cans, bottles, cigarette butts ... NOTHING!

15. DISPUTE RESOLUTION:

Any disputes arising from the aforementioned rules that cannot be resolved between the parties involved shall, in the following order, present their issue in writing, for consideration to the:

- a. Vice Presidents;
- b. Executive Committee;
- c. Board of Directors.

Seasonal Camping at TRC

TRC has established a limited number of campsites on our property north of the highway designated as "Seasonal". They are intended to be occupied by Regular (Annual) Members in Good Standing who will be camping frequently throughout the season and who agrees to maintain the site and abide by all the **Conditions of Occupancy**.

Regular Members may apply to TRC for consideration via the VP Operations, who will maintain a Waiting List for 'First Refusal' as sites become available.

Assignment of a site in no way confers Ownership of that portion of TRC's property to the Members granted Occupancy. All development of the site is to be done at the assigned Members' own risk, expense and in accordance with the Development Committee's approval.

Upon acceptance of the Application for Occupancy, the applicants will register their campsite name, site members, and select a Campsite Coordinator through whom all future TRC business will be conducted. All registered members are to provide contact information (email) and sign the registration document agreeing to abide by all of TRC's Bylaws, Standing Rules and Conditions of Occupancy.

At the termination of Occupancy (either by their own or TRC's initiative) the assigned members are responsible for the removal of all debris, structures, or improvements. Any property, approved structures, or improvements left behind after a reasonable period granted for their removal will become an integral part of that site for use by the next occupants at their discretion.

Conditions of Occupancy for Seasonal Campsites

1. SEASONAL CAMPSITES:

All groups of members occupying a TRC seasonal campsite will appoint a Site Coordinator as a point of contact who is responsible to pass information/ concerns and collect fees on behalf of the campsite.

Dates for the seasonal setup and closure of seasonal campsites shall be established by the Board of Directors.

At the end of the season all sites are to be left closed in a clean and orderly state. User fees must be paid prior to closing

A fee, established by the Board of Directors, will be charged to member(s) for the removal and storage of any abandoned items. Items not claimed within 30 days will become the property of TRC.

2. MEMBERSHIPS:

All registered members of the campsite shall keep their TRC membership valid and continuous while claiming occupancy of a TRC seasonal campsite.

3. CAMPSITE DEVELOPMENT:

No new campsites may be developed, land cleared, or tents pitched in undeveloped areas without the prior approval of the Development Committee.

No natural materials, native to the property should be moved or disturbed without prior approval of the Development Committee.

Seasonal campsites that border along the property boundaries must be aware of those boundaries and must maintain a natural buffer between the properties and other campsites.

4. DANGEROUS TREES:

Notify the TREE COMMITTEE to obtain WRITTEN PERMISSION to remove leaning or damaged trees that pose a danger to the safety of our members.

5. CAMPFIRE PITS:

No fire pit may be moved without permission of a TRC Fire Marshall.

No campfires may be lit in a new, moved or renovated fire pit until it has been approved by the TRC Fire Marshall.

Fire pits must be located, and fires contained, in such a way that surrounding brush and trees are not affected.

6. FIRE PROTECTION:

All seasonal campsites shall maintain one 5 gallon covered water pail at the entrance to their site and another near their fire pit.

All sites that include a kitchen shall maintain one or more ABC type fire extinguisher(s) totalling at least 10 pounds.

All sites must agree to periodic inspections by the TRC Fire Marshall(s) and will comply with their recommendations.

7. GRAY/BLACK WATER:

Black water is NOT to be dumped anywhere on TRC property and is to be disposed of in accordance with county and state laws.

Gray water is to be disposed of appropriately and never dumped within 50 feet of the nearest stream or river bank.

8. SEASONAL SITE OCCUPANCY:

No one may "live" at TRC. At any time, the Executive Committee may request proof of residency.

9. MINIMUM OCCUPANCY: (Formerly the “48 Hour Rule”)

Seasonal campsites must be occupied by registered members who must sign-in upon arrival and are actively camping for at least two (2) nights in each calendar week.

Calendar weeks that ‘straddle’ two months may be used to satisfy either month’s requirements, but not both. (E.g. First of the month is on a Wednesday.)

Failure to comply with the minimum occupancy rule and sign-in procedures may result in the loss of Seasonal camping privileges.

Each seasonal site is exempt from observing this rule twice a month.

The monthly exemptions may not be taken back to back for two consecutive months to allow for a four week absence.

10. GUESTS:

Members are responsible for the behaviour and payment of camping fees for their guest(s).

Seasonal sites that have guests who do not pay their camping fees may be fined \$20/night in addition to any unpaid camping fees.

No guest may be allowed on a seasonal site prior to the arrival of a member of that site without prior verbal or written notification given to the VP of Operations.

11. GUEST MEMBERSHIPS:

A guest membership is a limited, non-voting membership which may be purchased by any regular member.

All guests must meet the membership requirements of TRC and register with the camp host upon arrival.

At registration, the Guest must be accompanied by the Sponsoring Member.

12. PARTIES & SOCIAL ACTIVITIES:

Camp-wide parties must be approved in advance by the TRC Vice Presidents in conjunction with associated or designated committees.

Party hosts are responsible for arranging for cleanup of all party litter.

13. DISPUTE RESOLUTION:

Disputes arising internally among members of a campsite are expected to be resolved by those members without involving TRC or its officers.

Any disputes arising from the aforementioned conditions, that cannot be resolved between the parties involved shall, in the following order, present their issue in writing, for consideration to the:

- a. Vice Presidents
- b. Executive Committee
- c. Board of Directors

14. ENFORCEMENT OF THE CONDITIONS of Occupancy for Seasonal Campsites:

1. If a site has failed to meet the requirements of the Conditionals of Occupancy for Seasonal Campsites (COSC), the First Vice-President of Operations or their designee will notify the site coordinator and ask them to remedy the situation within 14 days.
2. If after the waiting period the site is still not in compliance or violates COSC a second time during the same season, the First Vice-President of Operations or their designee will notify all registered campsite members and ask them to remedy the situation within 14 days.
3. If after the second waiting period, the site is still not in compliance or a third violation occurs during the same season, the First Vice-President of Operations will recommend to the Board of Directors to revoke the site membership of all registered members.
4. Site members may ask the Board of Directors for a hardship exemption from COSC for up to a single season.

15. ENFORCEMENT OF THE MEMBERSHIP requirements for Seasonal Campsites:

1. Regular members of TRC will be notified by the treasurer when their membership is within 30 days of expiring.

2. If a seasonal campsite member's membership with TRC has lapsed for more than 30 days, the member will be removed from the list of registered members for the campsite.
3. If the site coordinator is removed from a seasonal campsite, the Board of Directors selects the new coordinator from the remaining site members. The remaining site members are encouraged to nominate their own choice for coordinator.
4. If there are no eligible members registered for a site, the site will be considered abandoned.
5. Within 30 days of expiring membership, member may contact Treasurer to make payment arrangements with approval of the Board.

16: NOTIFICATION

1. Whenever it is necessary according to the Conditions of Occupancy for Seasonal Campsites to notify a regular member of TRC, the person responsible to give notice must do all of the following:
 - Send a copy of the notice via the United States Postal Service to the address provided on the member's most recent application.
 - Leave a copy of the notice at the member's seasonal campsite.
 - Send email to the address provided on the member's most recent application.
2. The person responsible for giving notice is encouraged to use any means which is likely to inform the member of the situation; however the preceding requirements for notice must be met.

TRC Media Relations Policy and Guidelines

The submission of the Ad Hoc Committee to draft a Media Relations Policy & Guidelines struck at a meeting of the TRC Board of Directors April 17th, 1999 and approved by the Board of Directors May 15th, 1999.

Policy:

Within the following guidelines, Triangle Recreation Camp (TRC) is prepared to accommodate any Gay positive media production whose main target audience is the Gay & Lesbian Community.

Guidelines:

Requirements of Producers and Crew:

- a) Arrange for and obtain consent of the TRC CEO prior to arrival at our campground and,
- b) Coordinate timing and expectations with the TRC CEO or their Media Relations designate prior to their arrival at TRC and,
- c) Register at the TRC Host Hut upon arrival, and
- d) Produce media credentials at the time of registration, and
- e) Abide by all Federal, State, Local, and TRC rules and regulations while on TRC property.

Fees for accommodation during production:

For Gay or Lesbian production crew members, TRC is willing to:

- a) Offer overnight camping at day rates (\$5.00 US per person per day) while production is underway at TRC. This offer is for a maximum crew size of four (4). Additional Gay or Lesbian crew members will be welcome to stay at regular camping rates.
- b) Waive day rate fees for productions not requiring overnight accommodations at TRC.

Note: Provision of all food, water, bedding, cooking, and camping equipment; and payment of any applicable fees for the production crew is the responsibility of the producers and crew.

Equipment:

Note: There is no electricity, potable or running water service available at TRC Campground.

- a) Due to the delicate nature of the environment at our campground and in consideration of our members, no large, self sustained mobile production units are permitted
- b) Only portable, power pack or battery run film, video, sound or other recording devices are permitted.
- c) No obstruction of roads, trails or pathways by cables or other production equipment is permitted.
- d) Parking is permitted only in the TRC parking lot

While filming or recording on TRC property:

- a) Production crew members must be clearly identifiable by way of name badges, T-shirts, caps or other such visible means of identification.
- b) Production crew members must seek and obtain permission of any individual TRC member whose visual image, voice or name is to be used for broadcast or public release.
- c) Prior to filming or recording on any individual campsite, production crew members must seek and obtain permission of the Site Coordinator or their designate.
- d) Prior to filming or recording in TRC common areas (e.g. beach, commons, trails, roads or parking lot areas) the production crew must:
 - 1. Announce their presence and intentions to film or record.
 - 2. Make provisions for TRC members who DO NOT wish to be filmed or recorded by selecting camera angles and limiting the field of view of their recording devices such that only those TRC members who DO wish to participate are included in the production.

Policy on Gratuities

Gratuities may be accepted at activity on TRC property, but must not benefit or profit individual members of TRC.

1. Gratuities at official campground events may be collected when there is an offering at individual campsites or campground-wide events.
2. The gratuity shall be considered a donation to help cover the cost of goods.
3. Gratuities collected in excess of costs may not go to any one person or persons but rather must be donated to the campground.
4. Gratuities collected and donated to the campground shall be given to the treasurer.
5. Gratuities collected at campground-wide events shall be supervised by the VP overseeing the event or their designee.
6. Gratuities can be used to cover costs with receipts.

TRC Campground Maintenance and Wildlife Habitat Enhancement Policy

Purpose

Adopt a policy of leaving some fallen, or damaged but standing tree snags to decay in order to provide habitat for insects, birds, small mammals, and amphibians. To do so, we will need to identify areas of the campground in which to leave damaged and fallen trees for this purpose.

Scope

This Policy Proposal is meant **only to address** issues surrounding the removal of fallen and damaged trees. Existing healthy trees anywhere on the campgrounds are to be left untouched in accordance with our Standing Rules.

Background

The Triangle Recreation Camp suffers yearly winter damage to trees (primarily older alders) requiring significant effort to clear. This policy would limit the work required to clean up weather-damaged trees and at the same time provide enhanced habitat to certain wildlife as required in our Conditional Use Permit.

Proposal

1. Given that the purpose of our organization is to provide a safe and enjoyable outdoor environment for our members and guests, ANY damaged trees that pose a threat to the safety of our members and guests should be removed or rendered harmless in a manner consistent with TRC guidelines.
2. Given that a significant portion of our property is already designated NGPA (Native Growth Protection Area) and therefore not available for normal camping activities, it is appropriate to limit damaged tree removal in those areas in order to provide enhanced habitat for small wildlife.

Guidelines for Non-NGPA Areas

Campground areas that are freely available for normal camping activity should be cleared of fallen and damaged trees in a manner suitable to our needs. This would include ensuring trails are kept clear, safe and passable, common areas clear and safe for use, and campsites safe and unhindered.

The logs resulting from this maintenance will be disposed of or used for the benefit of our membership (e.g. firewood) as the Board of Directors sees fit by their own action or delegation to a Committee.

Guidelines for NGPA Areas

Fallen trees which lie entirely within an NGPA area should be left in place to provide habitat and help limit foot traffic within the restricted area except where the accumulation of those falls may pose a fire hazard.

Damaged trees ('Leaners') should be rendered harmless by cutting at a height that would leave a snag (stump) which, if it later fell over, would fall entirely within the NGPA area.

The logs resulting from this maintenance will be disposed of or used for the benefit of our membership (e.g. firewood) as the Board of Directors sees fit by their own action or delegation to a Committee.

Additional Habitat Enhancement

Members are encouraged to provide additional nesting boxes for birds, bats or small mammals in accordance with State and County standards.

Nuisance Animals

Members are encouraged to limit damage to their property caused by opportunistic wildlife by:

- Securely storing food in lockable containers.
- Cleaning dishes and cooking surfaces (BBQs) after meals.
- Not keeping garbage in their site over-night.

Campsites which follow these guidelines and continue to suffer damage due to persistent nuisance animals (e.g. raccoons) should approach a member of the Executive Committee to discuss arrangements for the humane capture and removal of said animals from the campgrounds.

---- Approved by the TRC Board of Directors, 2006.



Triangle Recreation Camp
PO Box 1226
Granite Falls, WA 98252
email: info@camptrc.org