

Triangle Recreation Camp



June Board of Directors Meeting Minutes

2016

The regular monthly meeting of the TRC Board of Directors was held on Saturday, June 18th, 2016. The meeting was held on TRC property at the Party Site. The meeting was chaired by President Craig Maynard, and supported by the executive committee, all of whom were in attendance and included Jeff Bachman, Kelly Campagne, Qevin Lutra, Dana Williams, and Don Young. All of the Board of Directors was in attendance, except Ross Tremblay whose absence was excused. The Board of Directors in attendance included Larry Clark, Travis Clinton, Lawrence Cummings, Dale Morgan, Eric Moss, Ted Stanczak, and Brandon Walker.

The meeting was called to order at 12:03 pm by the President after establishing a quorum (at least 8) had been reached. An item named "Party Site" added to New Business.

President Maynard called for a new procedure called a "Sidebar" suggested by the Secretary to better handle the complex and emotional issues being brought to the Board. A Sidebar would be used on any particularly long and complicated motion and after any non-Board speaker addresses the Board. First the Speaker would get to address the Board. After addressing the Board, each Director would have an opportunity to comment/speak on what they feel the Board might consider doing in response to the speaker's address. No motions will be made at this time and all Directors are to address the Chair and not engage in interrogatories that aren't rhetorical. Once every Director has been given the opportunity to speak, the Chair will call a brief recess for the Board to consider all that has been said and what motions, if any, they wish to make on the issue when they return. Upon returning, the Chair will ask for any motions on the issue to be brought forward and business will then continue as normal under RONR.

Sidebar procedures accepted by unanimous vote of the Board.

Dean Carey Address

Dean addressed the Board in regards to recent complicated and diverse issues involving him and the Board. President Maynard called a recess for five minutes. After reconvening, the Rules Committee gave a Report of Rules Infractions involving Dean Carey. Chairman Clinton moved "to suspend Dean's Membership for the remainder of the Season, until the end of October 2016." Secretary Lutra called for a Secret Ballot on the motion. The Tellers appointed were Frank Huguenin and Will Robinson. The Tally of the Votes was as follows: Total 13, Yes 9, No 2, Abstain 2 (Don Young, Qevin Lutra, specifically noted). President Maynard announced the motion passed.

Triangle Recreation Camp



June Board of Directors Meeting Minutes

2016

Shayne & Ian Issue

Shayne Glessen-Karzmar and Ian Meyer were recently involved in an incident at camp. They had been invited to address the Board, but neither was present at the Board meeting. The Rules Committee presented two reports, one for each person. Secretary Qevin Lutra recused himself from the votes due to a conflict of interest. Chairman Clinton moved “to impose a lifetime ban on Shayne Glessen-Karzmar’s membership.” The motion passed with a vote of 10 “for” and 3 “abstain.” Rules Chairman Travis Clinton moved “to impose a lifetime ban on Ian Meyer’s membership.” The motion passed with a vote of 11 “for” and 2 “abstain.”

Notices

Last Month’s removal of Dean Carey from the Board left a Vacancy on the Board. Director Brandon Walker nominated Tom Widmark to fill the remaining term of the open director position. Tom Widmark was in attendance and accepted the nomination. Director Walker moved “to appoint Tom Widmark to fill the vacancy, which ends on the Annual General Membership Meeting”, which passed.

There were no notices announced during this time period.

Minutes

The draft of the May 2016 Board Meeting Minutes have been available for a month on Wild Apricot for review. Secretary Lutra moved “to accept the May 2016 Board Meeting Minutes;” which passed.

President’s Report

President Craig Maynard gave an oral report. The President announced the successful resolution of our legal dealings with Mr. Canonica. The Subcommittee on Litigation submitted a report that was filed with the Secretary and is available under Reports on Wild Apricot. Director Dale Morgan moved “to dissolve the Subcommittee on Litigation: Canonica v. TRC;” which passed unanimously.

Triangle Recreation Camp



June Board of Directors Meeting Minutes

2016

Operations Report

Vice President of Operations, Don Young provided an oral report. The Report included an oral update on the Power and Internet systems of TRC.

Development Report

Vice President of Development Dana Williams provided an oral recap of his Development Report which was previously emailed and filed with the Secretary and is available under Reports on Wild Apricot.

Marketing Report

Vice President of Marketing Jeff Bachman provided an oral recap of his written report to the Board, which has been filed and posted onto Wild Apricot. He informed the Board that sign-up sheets for various Pride's Booth will be available shortly.

Secretary's Report

Secretary Qevin Lutra announced that in case of future scheduling conflicts and to increase the skills of Board members, that a Recording Secretary in Training be appointed. Eric Moss was appointed the Recording Secretary in Training and will be taking the minutes at the July Board Meeting with assistance and guidance from the Secretary.

Treasurer's Report

Treasurer Kelly Campagne fielded questions from the Board about the Treasury Reports he had previously submitted with the Board. The reports were filed with the Secretary and posted to Wild Apricot under Reports. Treasurer Campagne moved "to rescind the 'Membership Fee Billing/Payment Motion' that was passed by the board of directors on May 21, 2016;" which passed.

Director's Committee Reports

The Rules, Fees, Turner Acquisition, and Secretarial Affairs Committee had nothing

Triangle Recreation Camp



June Board of Directors Meeting Minutes

2016

to report to the Board at this time.

Audit Committee

Director Jeff Bachman announced his resignation from the Audit Committee. Director Bachman moved “to appoint Chas Johnston as Audit Committee Chairman;” which passed unanimously.

New Business

Don Young moved “to reserve two weekends in each month of June, July, and August;” which passed.

VP of Operations Young moved “to send discussions of a May 1st renewal date for all members back to the Fees Committee;” which passed.

A discussion about the Party Site was postponed.

Adjournment

The meeting was adjourned at 1:32 pm. The next Regular Meeting of the Board of Directors will be held on TRC property at noon on July 17th, 2016.

Triangle Recreation Camp



June Board of Directors Meeting Minutes

2016

Signed,

Qevin A. Lutra

Qevin Lutra
Secretary
Triangle Recreation Camp



Photography and Video Recording by Members and Guests at TRC

TRC has been set up as a safe place for all those that wish to be safe and anonymous from the outside world. To that end, there is a reasonable expectation of privacy when members are on site; privacy to the extent that their image will not be recorded in any fashion unless they have given their permission.

Only take photographs or video recordings of members with their permission. While it is recognized that camp property does not include the beach, please be respectful at the beach as well, and consider asking before recording someone's image.

Rules Pertaining to Drones, unmanned aircraft, photos, and video

1. Drones, or any unmanned aircraft, will be **STRICTLY PROHIBITED**, unless special, **WRITTEN** permission from the VP of Operations is given.
2. Drones and unmanned aircraft will not be allowed to fly in parking areas, because of the potential liability to the camp by someone who damages another member's property.
3. Drones and unmanned aircraft will not be allowed to be transported to the beach areas via camp property unless you have received special, **WRITTEN** permission from the VP of Operations.
4. Video recording of any member without their written permission is **STRICTLY PROHIBITED**.
5. Images posted on social media must have written consent of those in the photographs.
6. Large group pictures used for the purpose of marketing shall be free of facial identification unless VP of Marketing receives written consent from those in the photo.
7. Pictures and video taken for the purpose of rule violations, policy violations, and criminal activity, do not pertain to this section. Posting of these violations on social media is the exclusive right of the Executive Committee.



The Process of Investigation by the Rules Committee

Using the “Laws of Common Sense” - Definitions

Minor Infractions:

Membership is not in jeopardy, considered a “First Strike” of a violation of the rules. One to two committee members will investigate as deemed necessary by the Rules Committee.

Major Infraction:

This is considered a “Second Strike” towards one’s membership. A temporary suspension of membership status of 30 days or less is possible. This applies to repeat violations of rules or a single major infraction.

Critical Infraction:

This is considered a “Third Strike” towards one’s membership status. 1-year suspension or permanent termination of one’s membership is a likely course of action. Continual violations of TRC Rules & Policy also include any alleged illegal activity or alleged violation of rules referring to an immediate suspension of membership (i.e. fireworks, fire arms, violence). Board involvement will be necessary to carry out end consequence. Would most likely begin with an immediate suspension of a membership through Executive action during the investigation and until the next scheduled BOD meeting.

Choosing the investigator:

This process will be completely random. Committee chair will randomly choose a member(s) of the Rules Committee that will preserve total impartiality throughout the investigation. Rules will take into account relationships to those being investigated. Also Rules will note the availability of the committee members so that the investigation is done in a quick and speedy manor. The investigator is also responsible for recusing themselves or other committee members from discussion if a clear conflict of interest presents itself.

Triangle Recreation Camp



June Board of Directors Meeting Minutes

2016

Investigation Process:

1. Incident report will be read at the next scheduled committee meeting.
2. Chair will choose those that will lead the investigation.
3. Members will discuss the incident report.
4. Investigators will interview all parties involved, including the VP under which the violation falls.
5. The Rules Committee will meet after the investigators have handed in reports to the chair and discuss.
6. The Chair of the Rules Committee, along with the appropriate VP, will submit their findings in writing to the member in question as well as to the BOD for determination of consequence.
7. The Chair of the Rules Committee will report the incident and the committee's recommendation to the BOD at the next scheduled BOD meeting.
8. If the member in question is not satisfied with the findings of The Rules Committee, they have the right to follow the Grievance & Appeals process as stated in the ~~Green Book~~ **TRC Camper's Guide**.³



General Steps of Consequence (Rewrite)

The following is TRC policy on how rule infractions are to be documented and handled in conjunction of **with the**⁴ Vice President of Operations and the Rules Committee.

1. The infraction is met with a verbal warning by either the VP in charge or by a Rules Committee member at behest of the VP. It shall be documented and sent to the Rules Committee.
2. A second infraction is to be met with a "First Strike". The Process of Investigation shall be followed and the findings will either be hand delivered, emailed, or sent via USPS. It shall be documented by the Rules Committee.
3. A third rule violation by the same member will constitute a "Second Strike". The Process of Investigation shall be followed and the findings will either be hand delivered, emailed, or sent via USPS. This shall require said member to be called before the rule committee for **discussion** of continued infractions. Within 15 days, the Rules Committee, in conjunction with the Vice President of Operations, will inform the member in writing, of the repercussions due to their continuing violation of TRC Rules & Policies. This report will also be presented to the Board of Directors at the next official Board meeting.
4. If the member wishes to appeal the decision of the Rules Committee, they may do so following the Appeals process of TRC.



MEMBERSHIP FEE BILLING/PAYMENT MOTION

Whereas, current TRC Annual Members pay their annual membership fees on the *anniversary* of their original individual joining date, and;

Whereas, the ULTIMATE GOAL is to get all **ANNUAL** Members onto **ONE** annual billing schedule, and;

Whereas, the objective of this motion is to change the concept of an individual's **ANNUAL** yearly membership fee – based on when a member actually joined TRC – into a **SEASONAL REGULAR⁷** membership fee – where all members pay at the beginning of the NEW CAMPING SEASON, and;

Whereas, getting all **ANNUAL** Members onto one annual billing schedule as **SEASONAL REGULAR⁷** Members would have **OPERATIONAL** and **FINANCIAL** benefits including but not limited to the following:

- Ease of billing and collection efforts – ease for the treasurer and vice-president of operations
- Ease of membership details such as badges, records, etc. – ease for the secretary
- Predictable cash flow at the beginning of the new season – ease for the treasurer and the TRC BOD
- Predictable influx of cash at start of the new season prior to the first party fundraiser season – ease for the treasurer and the TRC BOD

Therefore be it so moved, all members' **ANNUAL** membership billing schedules shall transition into the new annual **SEASONAL REGULAR⁷** membership billing schedule effective June 1, 2016.

And furthermore, to transition into the **SEASONAL REGULAR⁷** membership billing schedule, based on a member's current **ANNUAL** membership billing schedule, the fee remaining payment breakdown for the four transitional 2016 billing conversion periods shall be:

Triangle Recreation Camp



June Board of Directors Meeting Minutes

2016

May 1 – May 31 – \$150

These members would immediately become a **SEASONAL REGULAR**⁷ Member

June 1 – June 30 – \$120

These members would pay this amount to cover rest of the 2016 season

July 1 – July 31 – \$90

These members would pay this amount to cover rest of the 2016 season

After Aug 1 – \$60

These members would pay this amount to cover rest of the 2016 season

And furthermore, all **SEASONAL SITE**⁷ **MEMBERS** shall still pay \$90 in addition to the above prorated fees for the current transitional 2016 season.

~~And furthermore, at the end of this 2016 TRANSITIONAL fee schedule, all former ANNUAL Members shall be SEASONAL Members and they all would then be in synch to be on schedule to begin paying their SEASONAL membership at the beginning of the 2017 TRC camping season.⁶~~

And furthermore, in addition, all new ANNUAL memberships' sales during this transitional period shall cease as of July 15, 2016. These memberships shall be deemed **SEASONAL REGULAR**⁷ memberships, renewable at the beginning of the 2017 TRC camping season.