

Triangle Recreation Camp



May Board of Directors Meeting Minutes

2017

Triangle Recreation Camp Board of Directors Meeting

May 20, 2017 12:06 pm
Camp TRC Site 500

Meeting Chair: Craig Maynard, President

Invitees:

Travis C. – Vice President of Operations,
Dana W. – Vice President of Development,
Brandon W. – Vice President of Marketing,
Jeff B. – Treasurer, and
Larry C. – Secretary

Lawrence C., Frank H. (excused), Chas J., Dale M., Ted S. (excused), Ross T., and Tom W
Quorum reached with 11 present

I. Call to order

II. Roll call - Quorum reached with 11 present

III. Adoption of Agenda - Moved by Ross T. second by Dana W. Motion Passes

- IV. a) Approval of Minutes from April 15, 2017 Board Meeting Correction to vote results for motion made under "New Business" to be made to show 11 instead of 13 Approval Passes
b) Approval of Minutes from May 06, 2017 Special Board Meeting Approval moved by Brandon W. and second by Tom W. Motion Passes

V. Resignation and Appointments:

- a) Director Seat Appointments (created by two resignations)

Motion made to appoint Bob N. to the board by Travis C., second by Chas J. Bob N. accepts

Yay 9 Abstain 2 Bob N. is voted in as the newest member of the BOD

History Review to confirm what position Bob N. is to fill. As of the first 2017 BOD Meeting, held immediately after the 2016 AGM, on September 17, 2016, there were 15 people on the BOD. Seven were newly elected to hold two year terms. Of particular note, Eric M. and Derek D. were both newly elected that election, to hold two year terms. Eric M. sent in his resignation from the BOD on September 19, 2016. Derek D. sent in his resignation on February 10, 2017. The position to be filled by Bob N. is the one previously held by Eric M, for a two year term, ending at the AGM of 2018. The next position to be filled will be to replace Derek D., which will also be for a two year term, ending at the AGM of 2018

Also of note, at the start of that meeting, Craig M. read a resignation letter from Treasurer Kelly C. The BOD immediately appointed Chas J. to fill Kelly's term, which will end at the AGM of 2017.

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VI. Executive Committee Reports:

a) **President:**

- TRC Insurance Coverage - current carrier will discontinue coverage on April 25, 2018 - working with our broker to find new carrier. They will shop us around after getting some data about numbers and how we run our activities, adding RV's to camp, having events where food and alcohol are served, and traveling to Pride events.
- Insurance broker is also recommending special/ additional insurance to cover our fundraising events. Adding a Rider is being advised
- Insurance broker recommending directors' errors and omissions coverage. We will be getting quotes on all of these coverages and they will be presented to the BOD at a future meeting.

No issues from Preston C. or Dean C. on their FB pages

b) **VP - Operations:** written report Travis C.

Operations Report: April 2017

- * Hard Opening started May 12 weekend. Only one weekend required for May 2017
- * Power grid is up and functional. If you experience any faulty plugs, please let me know so I can replace them.
- * Site 500 Jeff B Cleaned up in the cabin and made it nicer Thanks Jeff!
- * Host Hut Improvements
- * Due to bonds needing to be issued and old bonds not being release (better for Dev to explain) the kiosk below has been put on hold until funds are released
- * Tarps have been hung in sites 1-5. Today sites 7, 9, 10 should be completed. Site 6 is being difficult. Site 8 has been hit hard - the picnic table has been destroyed. Site 7 has some damage issues as well, such as a fallen tree.
- * Picnic tables...\$400 was spent on wood lags to reinforce the tables we bought last year. The supports were put together with decking screws, which is not good. They have all been repaired now, except site 8 of course. A table from 500 will be brought down to replace it. The remaining useful wood from the destroyed table will become counter space at the host hut.
- * Gray water capture
- * Reservoir tank was emptied (1750 gal). \$950 not budgeted, done by Superior

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* Reminder: This will be required of all Seasonal sites by end of 2017 Season. This is in our CUP.

* Second large dumpster is almost full. Thoughts on a third? \$566 each or so

Motion made to amend budget, (Chas J. said a budget amendment is not appropriate at this time), a friendly amendment was made to ask the BOD for authorization to spend, for a third dumpster by Travis C. for \$600 Second by Dale Yay 11 Opposed 1 Passes

* Tools such as drill, rattle gun, leaf blower, weed eater, saws, have been purchased for camp for general maintenance and cleanup of the camp grounds. There will be a sign out procedure in place if seasonal members need to use them. For now I've been using to clean up the lower and various trails.

* Dale M. for Sanitation Additional Porta Potties will continue to be added based on demand. A few will be moved around camp today.

* Ross T. Interweb The provider will be making it a priority to get service to us, and will let us know when it is available

* General note to all members: READ the new bylaws and also READ the current rules.

* Any questions, email or message Travis

Getting signs put up around camp, Travis will manage this

There is an electric cart at camp, use will be restricted to Travis C., Lawrence C., and Jack S. Norman O. has made a donation toward purchase of one when we find one. Jack S. brought the electric cart to camp, it is on loan for this season only, no charge.

Members & Fees Committee

* We have begun to discuss rates for 2018. Seasonal members, regular members, etc. Working to present a plan to the board at the July meeting for review and comment. To be voted on at a later meeting for 2018.

* New Seasonal Member classification. "Conditional Seasonal Site" Motion to present – see next page.

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10. GUESTS (PAGE 21 CAMPERS GUIDE)

"Members are responsible for the behavior and payment of camping fees for their guest(s).

Seasonal sites that have guests who do not pay their camping fees may be fined \$20/night in addition to any unpaid camping fees.

No guest may be allowed on a seasonal site prior to the arrival of a member of that site without prior verbal or written notification to the VP of Operations."

NEW RULE

Members are responsible for the behavior and payment of camping fees for their guest(s).

Seasonal sites that have guests who do not pay their camping fees **WILL** be fined \$20/night in addition to any unpaid camping fees.

No guest may be allowed on a seasonal site prior to the arrival of a member of that site without prior verbal or written notification to the VP of Operations. **Guests are not to be on a site without one of the Seasonal site member(s) being on TRC property. However, this does not include Conditional Seasonal Site Members.**

Conditional Seasonal Members (CSD) are temporary, trial members of a seasonal site. Regular members are allowed to be a "Conditional Seasonal Member" every two years. They are to be fully paid regular members. They will be able to stay at an approved seasonal site without current site members at TRC. However, a CSD may not have guests of their own without a registered Seasonal Member at TRC.

Conditional Seasonal Members are exempt from paying the additional cost of a Seasonal Membership, during their trial season, whether or not they join that site.

Oversight will be by the "Membership & Fees Committee" to ensure there is no abuse of this classification of member. The intent of this is to encourage more Seasonal Memberships at TRC.

See below, under Board Committee Reports for Motion and Vote Results.

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Rules Committee

- * Travis C. has nothing too special to report.
- * 3 meetings in a row without an incident report being discussed, yay us
- * Still looking to present a clean-up and clarification on entire rules section this year.
- * Voting procedure work will begin in May for next election cycle

c) **VP - Development:** written report – Dana W.

Development Committee report May 2017

Status of mitigation shoulder Stream 'A' this is delayed as we get the Bonds lined up.

Pulling from one place “Erosion control Bond” from driveway to “Mitigation” Shoulder Stream 'A'.

The bank holding our bonds got a little confused about the process causing a delay and some extra work for Craig M.

Development has come up with Priorities for remainder of 2017 into 2018 and they were developed with input from the members and our understanding of how these things will work timing wise and costs.

#1 Forestry upper 40 (generates revenue)

Lidar 3k (last estimate 2k) It will require a long lead time as I have to coordinate between what the DNR (Department of natural resources) requirements are still outstanding to get us a “Stewardship Program” certificate

Lidar is needed as it will get us elevations for the upper 40 acres and represents the missing piece or step. This will then be followed by talks with local lumber yards for amounts of money we can generate when they come based on our several year old Forestry plan where the types of wood was listed.

When a company comes in we need the 'Stewardship' certificate and they need to put us on a schedule and we need to consider our schedule (season) so they are not on the grounds when we are camping.

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I have email exchanges going back a few years as the basis of my conclusion and can provide on request.

#2 Porta potties (reduces costs)

Mark and I have discussed some solutions but no \$\$'s associated with it so I will get something in writing.

An estimate of the reduced cost over 7 years based on an off the shelf solution is located in file section of our Facebook page or I can provide upon request. This estimate was done courtesy of our Treasurer Jeff B.

We can do better on the cost side and speed return on investment is his conclusion.

#3 Bridge (capital expenditure not a money maker but is an access issue)

This has been discussed multiple times including projected costs.

#4 Party Site (capital expenditure not a money maker)

I need to come up with a bid for a structure large enough to cover that space. we may be able to get something prefab for that akin to what folks use to park their farm equipment/ or cars or RV's usually made of metal or aluminum. I will of course research and compare built from scratch as opposed to off the shelf.

#2 will happen before #1 because of the lead time needed to complete #1 and my need to get up to speed on the coordination involved with DNR, Folks who will remove the trees and Lidar company and getting on everyone's schedule and scheduling. Earliest is Fall of 2019 in my opinion and that is being optimistic provided I have the budget to move forward a request will be made in the fall.

The above is what development will be spending time on this year into the fall

d) **VP - Marketing Report:** Brandon W.

Memorial Day Super Heroes – May 26-29

So far the Facebook tallies are 44 going, 30 maybe. 16 have registered online so far. We will be pushing more this week online. Given the weather forecast is looking good, I'm estimating around 75 campers. There will be a FREE BBQ on Saturday at site 500. Doug Sharpe has agreed to help out with helping with the bar set up. Dale and I will be doing inventory this weekend. The boys at southernXposure have also been promoting their meet and greet and the main event on a private Facebook page. They have been reaching out to their friends who may not be on the TRC Facebook page. Banquet permits have been purchased for the weekend.

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SEA-PAH - August 24-27

They are opening their registration on June 1st. They had 159 people registered last year and they are aiming for 200 this year with a cap of 225.

ECSA – August 4-6

As of this week, they have 35 players registered. At this time they are estimating 60-80 players. They will have volunteers to help out with their activities. Travis, Jeff, and I will take care of managing them on the site.

Family and Friends #1 – June 16-18

This first family and friends weekend was deemed to be a “non-event” event. I will be asking folks on the discussion board to keep me posted of how many guests they are expecting. Perhaps we can organize a campfire social on that Saturday evening. I am willing to host it at my site.

e) Secretary's Report:

- Currently reviewing all camp business emails, there seem to be too many to keep track of
- Look for minute drafts on FB pages, with approved minutes posted when done on FB and Wild Apricot

f) Treasurer's Report:

- See Financial Statements
- Cash for party passes and camping fees this next party, because of no internet

VI. **Board Committee Reports:** all reports are oral, unless chairs present otherwise at the meeting.

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a) Audit Committee: No report

b) Rules Committee: No report

c) Camping and Seasonal Fees Committee: Suggestion to change the rules to add a Conditional Seasonal Member. A rules amendment has been drafted, motion was shown in its entirety above. Motion to add a rule made by Brandon W., second by Tom W. Comment was made by Ross about how and where to add this rule as it creates a new class of membership. Travis requests that we accept as is, so we can implement the rule now, and during the upcoming Rules Edit and Revision, it will be appropriately inserted where it belongs. Yay 11 Nay 0 Abstain 1 Motion Passes

d) Strategic Planning Committee: No report

e) Membership Committee: Part of Camping and Seasonal Fees now

VII. New Business:

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VIII. Adjournment: Craig M. moved at 12:55 to adjourn, Dana W. second Motion Passes