

Triangle Recreation Camp



August Board of Directors Meeting Minutes

2016

The regular monthly meeting of the TRC Board of Directors was held on Saturday, August 20th, 2016. The meeting was held on TRC property at the Site 500. The meeting was chaired by Vice President of Operations Don Young, and supported by the executive committee, Jeff Bachman, Kelly Campagne, Dana Williams, with the excused absence of Craig Maynard. All of the Board of Directors was in attendance with excused absences by Ross Tremblay and Larry Clark. The Board of Directors in attendance included, Tom Widmark, Travis Clinton, Lawrence Cummings, Dale Morgan, Eric Moss, Ted Stanczak, and Brandon Walker.

The meeting was called to order at 12:01 pm by the VP of Operations after establishing a quorum (at least 8) had been reached.

Recording Secretary

Travis C, moved to nominate Eric M. as recording Secretary. Seconded by Ted S. Voice vote called. **Motion passed.**

Approval of Agenda

Brandon W. moved that Don Y. and Dana W. step down consecutively as meeting chairs at the portion of the agenda regarding them. Seconded by Tom W. **Motion passed** unanimously. The agenda was approved.

Appointment of Vacant BOD Seat

Appointment to the Board to fill one-year vacancy, which expires at the September 2016 AGM meeting. The bylaw reads: Vacancies existing on the Board of Directors after or between the Annual Meeting of the organization may be filled by a majority vote of the remaining/existing Board of Directors. Positions so appointed shall be for the unexpired term of vacancy, without exception. Travis C. moved to nominated Frank Huguenin to fill the vacant seat. Seconded by Brandon. **Motion passed** 10-yes, 1-abstention on record by Don Y.

Minutes

Lawrence C. moved to approve the minutes from June 21, 2016. Seconded by Brandon W. **Motion passed** 11-yes, 1-abstention on record by Don Y.

Dana W. moved to accept the minutes from July 16th, 2016. Seconded by Ted S. **Motion passed** 11-yes, 1-abstention on record by Don Y.

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Online Voting

In the July 2016 BOD meeting there was a motion passed “to adopt electronic voting if the process is established before the August 2016 BOD meeting”. Ross T. sent out an email before the meeting which included the results of the test voting of the online voting system using Survey Monkey. In his email, member Ross T. states “This test vote satisfies part of the required ‘process is established’ by the August 2016 Board meeting”. He addresses security concerns by stating that ballots will only be mailed to voting members via the registered email address in Wild Apricot. Member Brandon W. wanted to be on record that he is not receiving emails to the correct email address, even though he has updated the address and asked for emails to be sent to the correct one. This is largely an administrative matter and can be handled by the Wild Apricot administrator or corrected by the incoming secretary. The rest of the email outlines a new process for electronic voting.

Lawrence C. **moves that the Board of Directors endorses online voting wherever practical effective August 20th, 2016.** Seconded by Frank H. There was a lot of discussion about the process of online voting and the security of the ballots. Overwhelmingly, BOD members and regular members asked what process would be in place to prevent a person from voting online **and** via a mailed ballot or via a paper ballot on the day of the meeting. Eric M. clarified that mailed ballots have control numbers on them, and depending on the extent of the Survey Monkey membership purchased, those control numbers can also be linked to the online voting tokens, however he was unclear of the process or level of Survey Monkey membership purchased by TRC for voting. Brandon W. offered a friendly amendment “**moves that the Board of Directors endorses online voting wherever practical effective August 20th, 2016 given that all online votes can be tracked to the individual voter**”. Seconded by Dale M. **Amendment passed** 11-yes, 1-abstention on record by Don Y. The whole motion as amended was put to vote. **Motion passed** 11-yes, 1-abstention on record by Don Y.

Notifications

No notifications at this time.

President’s Report

President Craig Maynard sent an emailed report. Don Y. gave an oral recap of the Craig M.’s report. Eric M. **moved to lift the ban of Dean Carey for 2-3 days during daylight hours to park his vehicle and walk only the trails to his campsite, in order to close up his camp, after October 1, 2106.** Seconded by Dale M. While open for discussion Travis C. asked Dean’s campmates who were present at the meeting what they thought of Dean’s request or if they needed his help. His campmates were unaware of the request at the time. The BOD gave them



a copy of the President's Report to review and see if they needed Dean's help. Dean's campmates said that the camp site has a routine and certain members perform specific tasks, so having Dean onsite would be useful, but they would like to reach out and talk to Dean to figure out what he needs from the site and what he was planning on doing. They asked for time to get in touch with Dean and get back to the BOD. In light of the conversation with Dean's campmates, Eric M. **withdrew his motion**. Brandon W. **moved to table the conversation about Dean's request until the next board meeting**. Seconded by Travis C. **Motion passed** 11-yes, 1-abstention on record by Don Y.

Operations Report

Vice President of Operations, Don Young provided an oral recap of his previously emailed report. There is a burn ban in effect until further notice. Only propane flames are allowed. Water is slowing down so conservation is key. Don Y. asks that people keep an eye on the tanks and if they are getting low to let himself or Dana W. know. Ross T. emailed there is nothing new to report with internet and power. Dale M. reported that we are at full quota for portable outhouses. There will be a special pumping for Labor Day weekend. Within a week after Labor Day, about half of the units are going away and will decrease as we approach the end of the season. Dale M. also mentioned that the BOD will need to decide if there will be a unit left over the winter for contractors, but that does not need to be decided now.

Don Y. gave a background of the Department of Ecology walkthrough of TRC. His comments mirrored those of his emailed statement about the same issue on 8/19/2016. Don Y. turned chair of the meeting to Kelly C.

Travis C. gave a background of how the issue was brought to him and why he asked questions and was investigating the work that was done on the wash and on Trail 6. He states several BOD members approached him about the issue. Travis made clear that he wasn't asking questions or investigating in his capacity as the chair of the rules committee, but instead as a concerned member of TRC and a member of the BOD. Travis then encouraged the BOD to give Don Y. and Dana W. an opportunity to provide more information to the incident and the conversations that have had since the initial walkthrough. He noted that the issue was not the bridge, but was with the wash. Travis C. noted that Don Y. and Dana W. are working with the ecologist and engineer to clear it up.

Don Y. reiterated his statements from his email. Dana W. recapped his previous email and his attachment of the email thread regarding the communication before and after the incident. Dana W. clarified that it was a miscommunication between Don Y., Dana W., and the TRC employee Steve M. Steve M. did the work on a rented machine without the supervision of any TRC Executive, and the work that was done was not as planned.

The floor was open for discussion and questions. Eric M. and Frank H. expressed

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concern that the work was not done by a licensed contractor and instead done by an employee of TRC. Had the work been done by a licensed contractor, TRC may have been relieved by some of the liability of the incident. Some regular members brought forward concerns that it was known when the work was done that it was done wrong, and the BOD as a whole did nothing for remediation until the county inspection. Additionally, regular members asked why regular members are not involved in the planning of camp projects. Don Y. spoke to both questions. The issues were not immediately fixed right away because TRC was in a lawsuit with a former member and according to Don Y., it would have looked bad to have a crew fixing the wash when we weren't sure when or if the former member was going to be onsite unauthorized. To the point of the second question, Don Y. reminded the attending regular members that all member of TRC can be involved in committees, volunteering, and attending regular meetings of the Board of Directors to contribute.

Frank H. moved the board only utilizes licensed and bonded general contractors for any construction projects on TRC campgrounds. Seconded by Don Y. After a lot of discussion about working and the possible limitations this may put on seasonal site members and general operations of the campground, Frank H. withdrew his motion. Don Y. moved to table discussion and allowing Ops and Dev to work with frank for wording. Seconded by Travis C. **Motion passed** unanimous.

Chair of the meeting was returned to Don Y.

Development Report

Vice President of Development Dana Williams provided an email report of his Office's current work. In addition, Dana W. outlined the work that will potentially need to be done for the remediation efforts of the wash according to the ecologist and the engineer, as well as initial costs of permitting and initial work performed by both entities. Dana W. motioned to provide funds necessary to execute the remediation work needed to affect repairs and get permits. Seconded by Don Y. The motion was open for discussion. After much discussion Eric M. made a motion for a friendly amendment. He moved to allocate \$5,000.00 for initial Trail 6 remediation. **Amendment passed** 11-yes, 1-abstention. The full motion was called to vote moved to allocate \$5,000.00 for initial Trail 6 remediation. **Motion passed** 11-yes, 1-abstention.

Marketing Report

Vice President of Marketing Jeff Bachman provided an oral recap of his written report to the Board. VP Bachman recapped upcoming events and parties.

Secretary's Report

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Recording Secretary Eric M. noted that he was not able to upload or manage secretarial affairs tasks in Wild Apricot, and someone with permissions would need to upload the minutes. Nothing to report from secretarial affairs committee.

Treasurer's Report

Treasurer Kelly Campagne fielded questions from the Board about the Treasury Reports he had previously submitted via email to the BOD. Nothing to report from the Online & Electronic Registration & Payment Research Committees.

Director's Committee Reports

Audit Committee

Chairman Chas Johnston gave an oral recap of the status of the audit. He reports that the audit is complete and is "all good".

Rules Committee

Chairman Travis C. reports that he and Frank H. are working on bylaw revisions and will send them out via email.

Travis C. reported on Site 804 noise complaints. Site Coordinator has accepted the complaints.

Frank H. **moved to require the Gayzeebo to have a banquet permit and adhere to the requirements of the permit while in operation on non-party weekends.** Seconded by Dana W. The floor was opened for discussion. A lot of discussion was had about the motion. Frank H. Conversation covered the topics of the imposed cost on the Gayzeebo; the fact that Gayzeebo isn't it's own site and is part of Bushwackers; that Gayzeebo is just one many 'bars' on the grounds of TRC, so why not require all sites to get a permit; why not have TRC get a permit for all weekends to cover all sites; what happens if someone comes up on a Wednesday and drinks when the permit is not valid; etc. Frank H. **withdrew his motion.**

Don Y. **made a motion to budget banquet permits for each weekend for the next four weekends.** Seconded by Dana W. **Motion passed unanimous.**

Membership and Camping Fees Committee

Chairman Brandon W. states there is nothing new to report but he will have motions for the next meeting.

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Ethics Committee

No report.

Strategic Planning Committee

Committee Chair Eric M. announced that regular Member Kent W. will be assisting in drafting the TRC Strategic Plan due to his vast and long running experience in nonprofit development, management, and organizational planning. Eric M. also noted that he sent out an email to all Executive members asking for a name of themselves or a representative that will be able to help provide information in the plan from each respective division. He only heard back from the President. No other Executive has responded.

Turner Acquisition Committee

No report.

New Business

Eric M. **moved to allow member Qevin Lutra to address the Board.** Seconded by Kelly C. **Motion failed.** 2-yes, 7-no, 3-abstentions.

Adjournment

The meeting was adjourned at 2:50 pm. The next Regular Meeting of the Board of Directors will be held on TRC property at noon on August 17th, 2016 followed promptly by the Annual General Meeting.

Signed,

Eric Moss
Recording Secretary for the August 2016 BOD Meeting
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